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## **South Florida Water Management District**

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### **Governing Board Audit and Finance Committee MEETING MINUTES**

June 11, 2009

9:00 AM

Edison State College - Conference Center, Bldg J  
7007 Lely Cultural Parkway  
Naples, Florida 34113

Members Present:

**Eric Buermann**

**Michael Collins**

**Charles Dauray**

**1. Call meeting to Order - Charles Dauray, Chair**

Chair Dauray called the meeting to order at 9:07 am.

Governing Board members Melissa Meeker, Jerry Montgomery, Pat Rooney and Shannon Estenoz were present at the Audit & Finance Committee meeting.

**2. Approval of Minutes**

Approval of the Minutes for the April 8, 2009, meeting held in St. Cloud, Florida

Motion made by Michael Collins, seconded by Eric Buermann, to approve the Audit and Finance Committee minutes of April 8, 2009. Vote called. Voting yes: Eric Buermann, Michael Collins and Charles Dauray. Motion passed.

**3. Changes to Agenda - Annette Carter, Director, Office of Governing Board & Executive Services**

Annette Carter, Director, Office of Governing Board & Executive Services, announced there were no changes to the agenda.

**4. Inspector Generals Update - John Williams, Inspector General**

A) Activity Report

B) Audit Recommendations Follow-up Report

John Williams, Inspector General, provided an updated on the status of various audits and investigations being undertaken by the Office of Inspector General. Mr. Williams also presented two audit reports for the Committees approval:

An Audit of the Administration of Wireless Communication Devices, and

An Audit of the Districts Procurement Card Program.

Motion made by Michael Collins, seconded by Eric Buermann, to accept the Audit of the Adminstration of Wireless Communications Devices and an Audit of the District's Procurement Card Program. Vote called. Voting yes: Eric Buermann, Michael Collins, and Charles Dauray. Motion passed.

**5. Annual Independent Financial Audit RFP Update - John Williams, Inspector General and Tim Biernes, Director, Auditing**

Review Agenda Item - External Audit Contract Negotiations

Tim Beirnes, Director of Auditing, provided a status report on the competitive solicitation process for awarding the District's next independent annual financial audit contract.

The District's current audit contract expires in June and "Request for Proposals" were advertised for next year's independent audit contracts.

Staff's recommendation is to approve a resolution (June 2009 Governing Board Agenda Item 8) to authorize the official ranking of short listed firms and enter into a contract subject to successful negotiations.

**6. Proposed Revisions to Audit Charters - John Williams, Inspector General**

A) Audit and Finance Committee Charter

B) Internal Audit Charter

Mr. Williams reported on the proposed changes to the District's Audit and Finance Committee Charter and the Internal Audit Charter were presented and discussed. The proposed changes addressed recent Florida statutory changes that will now be incorporated into the District's Internal Audit Charter. Resolutions to approve these changes will be presented to the Governing Board for approval next month.

**7. Public Comment**

There was no public comment.

**8. Adjourn**

Chair Dauray adjourned the meeting at 9:30 am.

Motion made by Michael Collins, seconded by Eric Buermann to adjourn the Audit & Finance Committee meeting. Vote called. Voting yes: Eric Buermann, Michael Collins, Charles Dauray. Motion passed.

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Charles Dauray  
Chairman  
Audit and Finance Committee

Recorded By:

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Cathy Widness  
Administrative Assistant Senior  
Governing Board and Executive Services  
SFWMD